What’s happening Fall Semester? Lots!
Look inside for complete listings.

COMMUNITY INVOLVEMENT FAIR
Wednesday, September 20
10:30 a.m. – 3 p.m.
Coffman Memorial Union, Great Hall
Learn about volunteer and internship opportunities in the Twin Cities. See details on page 2.

ANNUAL ETIQUETTE DINNER
Tuesday, October 10
5:30 – 7:30 p.m.
McNamara Alumni Center, Memorial Hall
Eat a delicious meal and learn all about dining etiquette! See page 2 for registration details.

GRADUATE AND PROFESSIONAL SCHOOL DAY
Wednesday, October 11
10 a.m. – 2 p.m.
Coffman Memorial Union, Great Hall
Thinking about grad school? This event is for you! Learn more on page 2.

GOVERNMENT JOB & INTERNSHIP FAIR
Friday, October 27
10 a.m. – 4 p.m.
Coffman Memorial Union, Great Hall
Get a job or internship in government! You’ll be surprised at the diverse opportunities available. See page 2 for details.

WHAT CAN I DO WITH A MAJOR IN THE ARTS?
Friday, November 3
12:30 – 2 p.m.
Regis Center for Art, InFlux Room (E110)
Come to this panel discussion to hear from professionals who have turned their arts degree into a successful career. Find more info inside.

ON-CAMPUS RECRUITING EVENTS
The Career and community Learning Center brings lots of companies to campus to meet and interview CLA students. See page 3 for details, or visit www.cclc.umn.edu/OCR.

More...
Community Involvement Fair  
**Wednesday, September 20**  
10:30 a.m. – 3 p.m.  
**Coffman Memorial Union, Great Hall**  
You can make a difference in your community! Stop by this free event to learn about volunteer and internship opportunities in the Twin Cities. Talk to representatives from more than 80 organizations working on many issues, and sign up to win a $100 bookstore certificate! No registration required. Learn more at [www.cclc.umn.edu/CIF](http://www.cclc.umn.edu/CIF).

Government Job and Internship Fair  
**Friday, October 27**  
10 a.m. – 4 p.m.  
**Coffman Memorial Union, Great Hall**  
Many great government positions are available in departments and agencies across the country. Come to this event to learn what's out there. No registration required but bring your student ID to get in (also bring copies of your resume!) For more info and to see who's participating, see [www.mcucsa.org/govjobfair](http://www.mcucsa.org/govjobfair) or call 612-624-7577.

What Can I Do with a Major in the Arts?  
**Friday, November 3**  
12:30 – 2 p.m.  
**Regis Center for Art, InFlux Room (E110)**  
This panel discussion is for students majoring in or interested in Art, Art History, Dance, Music, Theatre Arts, Film/Media, or BIS/IDIM. Come hear what a diverse group of arts professionals have done with their degrees and careers. No registration required. Bring your lunch—cookies provided! Questions? Contact Liz Hruska at ehruska@class.cla.umn.edu or 612-624-7577.

Business Careers for CLA Majors  
**Tuesday, November 7**  
2:30 – 4 p.m.  
**101 Walter Library**  
Learn how a Liberal Arts major can lead to a successful business career! See October listing for details. No registration required.
GoldPASS
If you’re looking for a job, internship or volunteer position, search GoldPASS, the U of M’s online database. Use it to find listings or to post your resume. Note that when you post your resume, your career services office will review it and then approve it or ask you to come in for a resume critique. Be sure to post your resume well before application deadlines to allow time for this process. Find GoldPASS at http://goldpass.umn.edu.

On-Campus Recruiting
CCLC provides many on-campus recruiting opportunities for CLA students, including interviews and info sessions with major companies. It’s a great way to find a job or internship without leaving campus! To learn more and to see the fall events schedule (updated often), keep your eye on www.cclc.umn.edu/OCR.

Career Courses (2 Credits)
Earn credit while figuring out your future! These 2-credit courses offer guidance about majors and careers. To register, go to “Interdepartmental Study” in the U Class Schedule. For more info, talk to your advisor or contact CCLC.

ID 1201 Major and Career Exploration
For freshmen and sophomores
Wondering what major to choose and what careers are available to CLA majors? This class will teach you how to assess your interests, and the basics of career planning.

ID 3201 Career Planning
For juniors and seniors
Wondering what you’ll do after graduation? This class will teach you sophisticated career-search strategies like marketplace research, resume writing, networking and interviewing. We’ll also equip you to explore internships and grad school options.

Special Opportunity
CLA Undergraduate Internship Grant
Deadline: Wednesday, September 27 by 4:30 p.m.
The College of Liberal Arts offers $1,200 grants to its undergrads participating in unpaid internships. Apply for one if you’re planning an internship this fall! Four general grants are awarded, in addition to special grants. Find details and application instructions at www.cclc.umn.edu/clagrant.

Individual Assistance
Are you having trouble deciding on a major or career? Do you want to explore the careers connected to your CLA major? CCLC can help! Visit us at 135 Johnston Hall, where one of our peer advisors will explain the many ways CCLC can assist you. Get an individual tour of our Resource Room, which is full of information about careers and majors, or schedule an appointment with one of CCLC’s professional career counselors.

Resume and Cover Letter Critiques
Get help with your resume or cover letter by bringing a draft to 135 Johnston Hall. We offer individual critiques and advising between 8 a.m. and 4:30 p.m. every weekday. No appointment necessary! Before you come, we strongly recommend you attend our Resume and Cover Letter Workshop (also listed in this Calendar). Go to www.cclc.umn.edu/workshops to register.

Recommendation Letter Service
This is a great resource for anyone considering graduate, medical or other professional schools. We store your letters of recommendation and send them out to the schools you designate. Just $30 opens your confidential file, which includes 3 mailings. Each additional mailing is $5. For more information, see www.cclc.umn.edu/recfiles or call CCLC at 612-624-7577.

Mock (Practice) Interviews
Would you like to practice for a job or grad school interview? CCLC offers videotaped mock interviews. Observe yourself and get valuable feedback! Bring a current resume and descriptions of jobs or grad programs that interest you. Call us at 612-624-7577 at least 3 business-days in advance to make an appointment and to get additional instructions.

Interest and Personality Inventories
If you need help deciding your major or a career path, take one of these assessments ($15 each) to learn more about about yourself and your interests. See a peer advisor in 135 Johnston Hall to set up an appointment. For more information, call us at 612-624-7577 or see www.cclc.umn.edu/inventories.

CLA Mentor Program
This is a great way for CLA students to gain real-world career perspective. After you apply and are accepted, you’ll be matched for the school year with a mentor in a profession that interests you. Learn more at www.cclc.umn.edu/mentorprogram.

Pre-Law Advising
CCLC is the U of M Pre-Law Advising Office
Our 135 Johnston Hall office offers pre-law advising to any U of M student on the Twin Cities campus. Call 612-624-7577 to make an appointment. Before you do, we strongly recommend you attend one of our informative pre-law workshops. Go to www.cclc.umn.edu/workshops to learn more.
Community Involvement and Service-Learning for all U of M Students

Community Engagement Scholars Program
This new CCLC program offers official university recognition for public service. It’s a great way to explore your interests and expand your education while making a difference in the community. Open to all degree-seeking undergrads at the University of Minnesota, Twin Cities. For more information, go to www.servicelearning.umn.edu/cesp, call 612-626-2044, or attend one of our weekly Info Sessions. See box at right for details.

Service-Learning Classes
Earn credit while doing good! These courses directly link classroom teaching to work in the community. CCLC cultivates partnerships with faculty and community organizations to develop a diverse array of classes each semester. Learn more, and browse the class listings, at www.servicelearning.umn.edu.

Volunteer opportunities and Advising
CCLC advises students who want to volunteer at organizations outside the University. We’ll help you find an opportunity that matches your interests and goals. This is a great way to build skills and experience while making a contribution to your local community! To learn about the many options available in the Twin cities, meet with a program advisor at CCLC’s 345 Fraser Hall office. Schedule an appointment by calling us at 612-626-2044. Learn more at www.cclc.umn.edu/volunteer.

Info Sessions
Community Engagement Scholars Program
We offer weekly Info Sessions about the Scholars Program so you can learn what it’s all about! For dates and to register, go to the “Info Sessions” section at www.cclc.umn.edu/workshops.

Off-Campus Study for All U of M Students

National Student Exchange (NSE)
Want to study at another school in the U.S., its territories (Puerto rico, Guam, the Virgin Islands), or Canada for a semester or a year? Through NSE, you can study at another school while paying in-state tuition and earning credits toward your degree. The Career and Community Learning Center administers NSE for all U of M students. Visit our 345 Fraser Hall office for applications and guidance. To learn more: Call us at 612-626-2044, attend an NSE Info Session (see box at right), or go to www.offcampusstudy.umn.edu.

Info Sessions
National Student Exchange
HECUA
We offer weekly Info Sessions about NSE and HECUA so you can learn what these programs are all about, or get help applying. For dates and to register, go to the “Info Sessions” section at www.cclc.umn.edu/workshops.

Off-Campus Study in the Twin Cities: HECUA
HECUA allows you to study in the Twin cities area while focusing on social justice issues. Each program is a semester-long; 16-credit class featuring classroom studies, field work and an internship. CCLC administers HECUA programs for the students on the Twin Cities campus. Learn more at www.offcampusstudy.umn.edu. Below are the programs offered:

City Arts
What is art and who makes it? What does art say about culture, and how can it be a catalyst for social change? Enroll by December 1, 2006 for the Spring 2007 semester. For more information, contact cityarts@class.cla.umn.edu or call 612-626-2044.

Metro Urban Studies Term (MUST)
Spend a semester focusing on social justice and equity. This program includes an internship, field work, readings and discussions. Enroll by December 1, 2006 for the Spring 2007 semester. For more information, contact MUST@class.cla.umn.edu or call 612-626-2044.

Environmental Sustainability
Spend a semester focused on environmental issues, public policy, and the conflicts over environmental change. This program is next offered in Fall 2007. For more information, contact ES@class.cla.umn.edu or call 612-626-2044.
Fall 2006 Career Workshops

Register at www.cclc.umn.edu/workshops at least one business-day in advance. All workshops are held in 345 Fraser Hall.

Resumes and Cover Letters
Learn how to create effective resumes and cover letters that appeal to employers.

- **Tuesday, September 12**: 2:30 – 3:45 p.m.
- **Thursday, September 21**: 11:15 a.m. – 12:30 p.m.
- **Friday, September 29**: 10:10 – 11:25 a.m.
- **Thursday, October 5**: 2:30 – 3:45 p.m.
- **Tuesday, October 10**: 9:45 – 11:00 a.m.
- **Wednesday, October 18**: 12:20 – 1:35 p.m.
- **Monday, October 23**: 1:25 – 2:40 p.m.
- **Wednesday, November 1**: 10:10 – 11:25 a.m.
- **Monday, November 6**: 11:15 a.m. – 12:30 p.m.
- **Thursday, November 9**: 12:45 – 2:00 p.m.
- **Tuesday, November 14**: 2:30 – 3:45 p.m.
- **Monday, November 20**: 1:25 – 2:40 p.m.
- **Friday, December 1**: 9:45 – 11:00 a.m.
- **Wednesday, December 6**: 11:15 a.m. – 12:30 p.m.

Job-Search Strategies
If you’re searching for jobs in the want ads, you’re not using the best job-search strategies! Learn techniques to find the right job for you.

- **Friday, September 15**: 11:15 a.m. – 12:15 p.m.
- **Monday, September 25**: 1:25 – 2:25 p.m.
- **Thursday, October 12**: 9:05 – 10:05 a.m.
- **Wednesday, October 25**: 2:30 – 3:30 p.m.
- **Friday, November 10**: 10:10 – 11:10 a.m.
- **Tuesday, November 21**: 12:20 – 1:20 p.m.

Effective Interviewing
Want to feel confident in your interviews for jobs, internships or graduate school? Learn how to present yourself to potential employers or schools, and how to find a good match for you.

- **Thursday, September 28**: 12:45 – 1:45 p.m.
- **Monday, October 16**: 11:15 a.m. – 12:15 p.m.
- **Tuesday, October 31**: 9:05 – 10:05 a.m.
- **Wednesday, November 15**: 2:30 – 3:30 p.m.
- **Monday, December 4**: 1:25 – 2:25 p.m.

Networking for Dummies
Many students dread networking, but it’s the most successful job-search technique! This workshop will debunk networking myths and break it into easy steps.

- **Tuesday, October 24**: 2:30 – 3:20 p.m.
- **Wednesday, November 8**: 11:15 a.m. – 12:05 p.m.

Should I Go to Law School?
Is law school right for you? This workshop will help you explore the possibility of going to law school, and some basics about getting in.

- **Tuesday, September 19**: 2:30 – 4:00 p.m.
- **Friday, October 20**: 10:10 – 11:40 a.m.
- **Thursday, November 16**: 1:00 – 2:30 p.m.

Applying to Law School
Do you know you’re going to law school but need help applying? This workshop is for you! Applying to law school can be a complicated process. CCLC will help guide you through it.

- **Wednesday, September 13**: 1:30 – 3:00 p.m.
- **Tuesday, September 26**: 2:30 – 4:00 p.m.
- **Monday, October 9**: 10:00 – 11:30 a.m.
- **Thursday, November 2**: 11:15 a.m. – 12:45 p.m.
- **Monday, November 13**: 9:45 – 11:15 a.m.

Personal Statements Workshop
Get started on this important piece of your graduate school application. Learn how to write an effective personal statement and what pitfalls to avoid. Bring a draft if you have one.

- **Thursday, September 14**: 10:30 a.m. – noon
- **Friday, October 6**: 2:00 – 3:30 p.m.

Visit the CCLC Resource Room in 135 Johnston Hall!

Our Resource Room is full of information about majors, internships, grad school, careers and the job search. Browse on your own, or get individual assistance. Here’s a sample of our many resources:

- **Free resume and cover letter critiques.** No appointment necessary.
- **What Can I Do With a Major in….?** These binders have all the career information you could ever need, for every single major in CLA!

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- **Free resume and cover letter critiques.** No appointment necessary.
- **What Can I Do With a Major in….?** These binders have all the career information you could ever need, for every single major in CLA!

Stop by any weekday between 8 a.m. and 4:30 p.m.

The University of Minnesota is an equal opportunity educator and employer. This material is available in alternate formats upon request. Please contact CCLC at 612-624-7577.