



# National Student Exchange (NSE) Application Instructions

After you've done your NSE research and are ready to apply, follow these instructions:

- 1 Complete the application form.
- 2 On a separate sheet of paper, respond to each of these short-answer essay questions:
  - 1) What is your first-choice school, and what reason(s) led you to select this as your first choice?
  - 2) How will your host school (and the NSE program in general) contribute to your personal, academic, and professional goals?
  - 3) Besides taking classes, how do you plan to become involved in the host school and host community?
  - 4) What challenges do you think you might face while participating in NSE?
  - 5) Is there anything else you would like the University of Minnesota NSE Admissions Committee to know about you?

### Tips for NSE essay writing:

- The total length of your essay document should be 500 words or less (Roughly 2 pages total, typed, double-spaced, 12 pt. font). Do not hand-write your essay. Type it.
- Be thoughtful, but don't be wordy!
- Show that you've researched your first-choice school, and explain how it's a good fit for you.
- Write in a style that shows you really care about being placed at your first-choice school. Be sure to edit your essay for spelling and grammatical mistakes.
- On top of each essay page, include your name and your first-choice school. Attach 1 copy of your typed essay to your completed application form.

- 3 Submit 1 copy of your unofficial U of M transcript with the most recent grading period included.
- 4 Make an appointment to meet with NSE staff to submit the following:
  - your completed application form
  - 1 copy of your essay document
  - your unofficial U of M transcript

(NOTE: Your completed application will be reviewed by NSE staff during your appointment. Remember that your student account will automatically be billed the non-refundable \$225 administrative fee when you submit your application. )

### Questions? Contact National Student Exchange staff at:

#### Off-Campus Study Programs

*(formerly Career and Community Learning Center)*

240 Appleby Hall • 612-626-2044 • [nseadv@umn.edu](mailto:nseadv@umn.edu)

[www.offcampusstudy.umn.edu/nse](http://www.offcampusstudy.umn.edu/nse)

UNIVERSITY OF MINNESOTA

updated 1/25/2013

# National Student Exchange Application

Name (First, Middle Initial, Last):

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Current Address:

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City

State

Zip Code

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Permanent Address:

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City

State

Zip Code

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Cell Phone (if you have one):

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Home phone (if you have one):

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U of M Email:

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Alternate Email:

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U of M ID:

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Date of Birth:

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Gender: M F

Currently living in U of M housing (dorm, etc.)?  Yes  No

MN Resident?  Yes  No

Country of Citizenship:  United States  Canada  Other:

Non-Resident Alien

Visa type:

Lawful permanent Resident

Motive for Participation in NSE (check all that apply)

Access different courses/faculty

Evaluate graduate schools

Live in a different area

Enter host's honors program

Personal growth

Exchange as a resident assistant

Language study

Look for future employment

Participate in host's international program

Other (please specify):

Current Year in School (1st, 2nd, etc)

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# of credits completed at the U of M

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College of Enrollment (e.g. CLA)

--

Major:

--

Need major classes while on exchange?  Yes  No

Minor:

--

NCAA Student Athlete?  Yes  No

Cumulative GPA:

--

# of credits enrolled in current term

--

Expected Graduation Date:

--

Requesting Financial Aid while on exchange?

Yes  No

Received Financial Aid This Term?

Yes  No

First time you've applied to NSE?

Yes  No

Do you need or prefer on-campus housing while on exchange?

Need Housing  Prefer Housing  I'll find off-campus housing myself

Are you enrolled in a U of M Honors Program?

Yes  No

**School Choices:**

In order of preference, please list below the NSE schools you are interested in attending. It is to your advantage to list 3 to 4 schools, but please *only* select schools you are willing to attend on exchange. Do not list campuses you have no interest in attending. When researching your school choices, see the 'Campus Selection' information at [www.offcampusstudy.umn.edu/nse](http://www.offcampusstudy.umn.edu/nse).

**Tuition Plan:**

It is U of M policy to first attempt to place all students under Plan B. On this application, you may indicate if you are willing to be placed under Plan A. NSE schools will consider an applicant under Plan A only if the school cannot accept the applicant under Plan B.

For detailed definitions of Plan A and Plan B, see the 'Costs' page at [www.offcampusstudy.umn.edu/nse](http://www.offcampusstudy.umn.edu/nse).

School Choices:	<i>Academic Terms:</i> Semester		Quarter	If not accepted under Plan B, this school can consider me under Plan A	
1	F	S	F W S	Yes	No
2	F	S	F W S	Yes	No
3	F	S	F W S	Yes	No
4	F	S	F W S	Yes	No

1) Do you wish to go on exchange with a friend (from the U of M or another school)?  Yes  No

If yes, please write the person's name, and the campus at which they are enrolled:

2) Do you authorize us to share your name, address, e-mail, and phone number with other University of Minnesota students placed in your same region, or to students considering exchange to your host school?  Yes  No

3) If you are going to a French- or Spanish-speaking campus, have you taken at least 4 semesters of college-level language classes, and have you acquired language proficiency? (For example, could you take a history class in the other language and be comfortable and confident in your ability to read, understand, and write in French or Spanish?)  Yes  No  Not Applicable

4) Are you in good standing (e.g., conduct code, academically and financially) at the University of Minnesota?  Yes  No

5) Will you require disability accommodations at your host school?  Yes  No

If yes, please attach a separate page with more detailed information.

6) I have discussed my NSE plans with my academic advisor.  Yes  No

7) By submitting this application, I understand that I am responsible for paying the \$225 non-refundable NSE administrative fee (which is billed through my U of M account).  Yes  No

Your Name (please type or print below):

Your Signature:

Date:

**Return this application with 1 copy of your essay—and an unofficial transcript—to the U of M's Off-Campus Study office. Be sure to make an appointment to drop off your application materials. Call 612-626-2044 for an appointment.**

# National Student Exchange (NSE)

## Off-Campus Study Programs

(formerly Career and Community Learning Center):

**240 Appleby Hall**

**612-626-2044**

**nseadv@umn.edu**

Find more information about the National Student Exchange program at

**[www.offcampusstudy.umn.edu/nse](http://www.offcampusstudy.umn.edu/nse)**

## UNIVERSITY OF MINNESOTA

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The University of Minnesota is an equal opportunity educator and employer. This material is available in alternative formats upon request.  
Call 612-626-2044.

The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.

*updated 11/16/2011*

